

Instalment payment agreement

The standard: both sign, the claim is acknowledged, the instalments are fixed.

Fill in the fields in square brackets.

between

[Creditor name], [Street, postcode, town] — the Creditor

and

[First name Last name], [Street, postcode, town] — the Debtor

1. Claim

The Debtor acknowledges owing the Creditor a claim arising from [Invoice no. ...] in the amount of CHF [Amount].

2. Instalments

The claim is settled in [Number] instalments of CHF [Instalment amount] each. The first instalment falls due on [DD.MM.YYYY], the remaining ones on the [e.g. last day of month] of the following months.

3. Payment

Payments are made to account [CH00 0000 0000 0000 0000 0], quoting the reference [Invoice no. ...].

4. Default

If an instalment remains unpaid for more than 30 days, the entire remaining balance becomes due immediately without further reminder.

5. Effect on the limitation period

This agreement acknowledges the claim within the meaning of Art. 135 no. 1 CO. Signing restarts the limitation period; because the claim is acknowledged in a written instrument, the new period is ten years under Art. 137 para. 2 CO.

[Place], [DD.MM.YYYY]

Creditor

Debtor
